



## Training & Development Policy

TCG – Trades, Construction & Maintenance Pty Ltd, is committed to fostering a skilled, capable, and motivated workforce through structured training and development.

This policy applies to all employees and aims to enhance individual and organisational performance by supporting mandatory training, technical up-skilling, and personal growth.

An annual training plan and budget, approved by the Board, guides the identification and delivery of training needs across the company.

Employees are encouraged to propose development goals during regular performance reviews.

Accurate training records must be maintained, and all participation documented.

Management is responsible for implementing the training plan, while the Board ensures resources align with policy objectives.

All employees are expected to actively engage in their ongoing development.

